

2026-2027 Keep Orlando Beautiful Mission Impact Grant Application Fact Sheet

Grantor Focus

The mission of Keep Orlando Beautiful is to educate and empower Orlando to reduce and reuse. Primary consideration will be given to projects that prioritize reduce, reuse, or composting. Any environmental related projects are welcome to apply.

Examples of relevant projects include:

- Helping a school event or after school program to go plastic-free
- Establishing a composting bin or garden program
- Transportation to an environmental-themed field trip opportunity

You can learn more about environmental field trips available from the City of Orlando at: <https://www.orlando.gov/Community-Programs-Events/Educational-Programs-for-Schools-and-Organizations>.

Eligibility

K-12 classroom teachers in traditional OCPS schools located within the City of Orlando ([City of Orlando school map](#)) may apply for up to \$5,000. Projects must occur during the 2026-27 school year and may be implemented during the Fall Semester, Spring Semester, or throughout the full school year. Applicants must identify their project timeline within the application. Project activities may occur before, during, and/or after school.

Allowable Expenses

Supplies, equipment, transportation, and registration fees.

Grant **WILL NOT** Cover

Exotic ornamental plants, honoraria, salaries, stipends, substitute teachers, awards, incentives, t-shirts, or food.

Application Requirements

Applications must be submitted through the Teacher Impact Grants application form, approved by the principal, and reviewed with the school bookkeeper.

Procurement Considerations

All purchases must comply with OCPS Procurement and Information Technology requirements and use approved vendors. No purchases may be made before award notification. Teachers should work with their school bookkeeper to obtain quotes with at least a 90-day validity period. Grant funds must be deposited into a separate internal school account and all expenditures are subject to audit review.

Evaluation

Applications are reviewed competitively by Keep Orlando Beautiful staff and board members. Preference is given to creative, well-written proposals that clearly describe student needs, project feasibility, anticipated impact, and environmental stewardship outcomes. Because many reviewers are not educators, applicants should write clearly and avoid educational jargon.

Distribution

Award funds will be presented to the teacher/school for depositing into the school internal account. Any unspent balance over \$25 must be returned to the Foundation by May 15, 2027.

Application Timeline (subject to change):

- Application Opens: August 3, 2026
- Application Closes: September 6, 2026 at 11:59 PM
- Application Review: September 7–25, 2026
- Award Notification: September 28–October 9, 2026
- Mid-Year Evaluation Due: November 16–December 18, 2026
- Unspent Funds Returned: May 15, 2027
- Final Evaluation Due: May 15, 2027

Award Terms & Conditions:

- **Agreement & Participation:** The teacher, principal, and school bookkeeper must sign the Teacher Impact Grants Terms of Agreement.
- **Volunteer Support:** Volunteer support may be available from Keep Orlando Beautiful to assist with approved projects when requested.
- **Reporting Requirements:** Recipients must complete a Mid-Year Progress Survey and a Year-End Evaluation Survey.
- **Financial Accountability:** Recipients must follow OCPS procurement requirements, maintain documentation, participate in audits, and return unspent funds by May 15, 2027.
- **Stewardship & Recognition:** Recipients are expected to appropriately recognize and thank Keep Orlando Beautiful and the Consortium of Florida Education Foundations (CFEF) through project communications, presentations, events, social media, or other approved channels. A toolkit containing recognition guidelines, sample messaging, logos, and other resources will be provided to support stewardship and program requirements.

Need Help?

Questions regarding procurement, reporting, project implementation, or stewardship requirements should be directed to the Foundation for Orange County Public Schools Grants Team.

FOCPSGrants@OCPS.net

(407) 317-3261

www.FoundationforOCPS.org

KeepOrlandoBeautiful@Orlando.gov

(407) 246-2752

<https://www.orlando.gov/Community-Programs-Events/Educational-Programs-for-Schools-and-Organizations>